

Barbour County Schools

**NOTICE OF CHANGE**

NAME: \_\_\_\_\_ EFFECTIVE DATE OF CHANGE: \_\_\_\_/\_\_\_\_/\_\_\_\_

SCHOOL: \_\_\_\_\_ EMPLOYEE ID #: 902-00-\_\_\_\_\_

**CHANGE OF ADDRESS**

STREET \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

**CHANGE OF PHONE NUMBER**

HOME: (\_\_\_\_) \_\_\_\_-\_\_\_\_ CELL: (\_\_\_\_) \_\_\_\_-\_\_\_\_

**CHANGE OF NAME**

PREVIOUS: \_\_\_\_\_ NEW: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**OFFICE USE (BELOW)**

EMS  FMS  HMS  CALLING SYSTEM  TRA  PRIMERO  ALWAYS CARE

RETIREMENT BOARD  PEIA  PRINCIPAL INSURANCE

Please return to finance office at;

Barbour Co. Schools

45 School St.

Philippi, WV 26416

Or E-mail to [ahuff@k12.wv.us](mailto:ahuff@k12.wv.us)